Finding a job, changing jobs or trying to build your career skills can be a difficult challenge. Our network of One Stop Career Service Centers can help. Our goal is to make your search easier, by providing you with the knowledge and tools you need to succeed.

WHO WE ARE
We are a network of employment and training providers, educational institutions and community agencies working together to help every person reach his or her career goals. For your convenience, our One Stop Career Centers are located throughout Buffalo and Erie County. Whether you are unemployed, under-employed, or recently separated from a job, we can help.

ALL OF OUR SERVICES ARE OFFERED AT NO COST.
**ONE STOP. MANY SERVICES.**

**JOB SEEKER SERVICES**
Every job seeker has different needs. We provide a wide range of services to assist you.

- Access and referral to NYS job openings
- Career assessment and exploration
- Skills training in demand occupations
- Job readiness training
- Social media training
- Resume preparation and cover letter writing assistance
- Career and Labor Market Information library
- Networking opportunities and Job Clubs
- Computer workshops
- On-site employer interviewing
- Adult training and education
- Work stations designed to assist individuals with disabilities
- Clothes Closet

**EMPLOYER SERVICES**
We also offer in-house services to assist the business community including:

- Employee recruitment and screening
- Use of Center facilities for group interviews
- On-the-job Training opportunities based on worker eligibility
- Rapid response to mass layoffs and plant closings
- State and/or federally generated Labor Market Information (LMI)
- Tax Credit assistance
- Information on and referral to business start-up, retention and expansion services

**SPECIALIZED PROGRAMS**
Programs are available to assist special populations.

- Health Profession Opportunity Grant Program – Health Care training
- Academy of Empowerment – Career Assistance for formally incarcerated adults
- Veterans Assistance – Priority service for Veterans
- Career Pathways – Career mapping, preparation and training
- Career Navigator - Intensive job coaching for the long term unemployed
- Buffalo Promise Neighborhood Program

**ON-SITE PARTNER SERVICES**
- New York State Employment Services
- Job Corp
- Catholic Charities/WAGEES Program
- Buffalo Public Schools
- Buffalo Urban League
- Heritage Center/Ace Employment
- ECC Pathways
- Supportive Services Corp.

WE CONNECT QUALIFIED APPLICANTS WITH MEANINGFUL JOBS IN WESTERN NEW YORK.

**BUFFALO AND ERIE COUNTY ONE STOP CAREER CENTER LOCATIONS**

**Buffalo Employment and Training Center (BETC)**
One Stop Career Center
77 Goodell Street
Buffalo, New York 14203
Phone: (716) 856-5627
betc@wdcinc.org
www.workforcebuffalo.org

**ONE STOP CAREER CENTER AFFILIATE OFFICES**

**ECC One-Stop Career Center**
Gleasner Hall, Room 166
6205 Main Street
Williamsville, New York 14221
Phone: (716) 270-4444
Fax: (716) 270-4491
onestop@ecc.edu
www.ecc.edu/onestop

**ECC One-Stop Career Center (South Campus)**
One-Stop Employment and Training Career Center
4041 Southwestern Blvd.
Orchard Park, New York 14127
Phone: (716) 270-4444
onestop@ecc.edu
www.ecc.edu/onestop

**NYS Department of Labor Career Center**
284 Main Street
Buffalo, New York 14202
Phone: (716) 851-2600
www.labor.ny.gov

**NYS Department of Labor Career Center**
4175 Transit Road
Williamsville, New York 14221
Phone: (716) 634-9081
www.labor.ny.gov