



Buffalo and Erie County Workforce Investment Board, Inc.

MEMORANDUM

TO: Youth Council of the Buffalo and Erie County Workforce Investment Board

FROM: *O.M. (bhs)*
Oswaldo Mestre, Jr., Chairman

DATE: February 17, 2012

SUBJECT: **Youth Council Meeting Agenda-REVISED**

The next meeting of the Youth Council of the Buffalo and Erie County Workforce Investment Board, will be held on **Friday, February 24, 2012 at 8:30 a.m. at the WIB offices located at the LCo Building, 726 Exchange Street.** A light breakfast will be provided at the meeting.

The agenda for the meeting is as follows:

- 1) Approval of minutes from the October 7, 2011 meeting (Attachment A)
- 2) Executive Director Welcome
- 3) Update on 2011 and Preview of 2012 Summer Youth Program
Diane Falzone, Balance of County
Jeff Nixon, City of Buffalo Program
- 4) Review of Performance for Out-of-School Youth contractors (Attachment B)
 - a. Buffalo Public Schools-Career Collegiate Institute
 - b. Catholic Charities-Tomorrow's Youth Today
- 5) Out-of-School Youth RFP Process for PY 12 (7/1/12-6/30/13)
- 6) Youth Council membership
(Representation from a local Public Housing Authority)
- 7) Other Business
- 8) Adjournment

I look forward to seeing you at the meeting.

OM/bhs

Attachments

c: Terry Chatfield, Colleen Cummings, Timothy M. Doolittle, Susan Palys, Diane Falzone, Jeff Nixon and WIB staff

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- 1) Approval of October 7, 2011 minutes

MINUTES

Youth Council
October 7, 2011
WIB Large Conference Room
726 Exchange Street
12 Noon

The Buffalo and Erie County Workforce Investment Board's (WIB) Youth Council met on Friday, October 7, 2011, at 726 Exchange Street, Suite 630, Buffalo, New York.

Youth Council members in attendance were: Otis Barker, Sr., Christine Hannotte Luly, Jim Natali for Lester Leopold, Robert Lupica and Oswaldo Mestre, Jr. –Chair.

Excused members: Carol Dankert, Susan Gonzalez, Michael Gross, and Louise Ross.

WIB Staff in attendance: Jim Finamore, Anthony Scello, and Barbara Schaus.

WDC Staff in attendance: Timothy M Doolittle.

BETC staff in attendance: Cassandra Austin, Terry Chatfield and Jeff Nixon.

ECC staff in attendance: Diane Falzone and Holly Dusett.

Guests in attendance: Darrell Slisz, Catholic Charities and Susan Palys, NYSDOL.

The meeting began at 12:10 p.m.

Mr. Finamore began the meeting for Mr. Mestre.

1.) Approval of Minutes from June 21, 2011 meeting

Motion to approve the minutes from the June 21, 2011 meeting made by Ms. Hannotte Luly, seconded by Mr. Lupica. All were in favor. Motion carried.

2.) Recap of 2011 Summer Youth Program

Diane Falzone, Youth Services Director of the Balance of County Office, presented an overview of the 2011 County Summer Youth (SY) Program. The county office served approximately 242 at over 80 worksites throughout Erie County. Fifty-seven (57) youth received academic tutoring as part of their summer experience. There were a number of featured worksites including the Buffalo Maritime Center where a team of youth was involved in building a reproduction of an 1812 era Bateau. Ms. Falzone said she is working on an Alumni Program and Job Fair for youth.

Jeff Nixon, Youth Services Director for the City of Buffalo, gave a similar report of the 2011 City Summer Youth Program where over 800 youth were served throughout the city. A variety of partner agencies and programs such as the YWCA, Buffalo Urban League, etc., provided worksites and support throughout the summer. Darien Lake Amusement Park and M & T Bank provided a unique work experience for 25 youth.

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3.) *Summer Jobs Express! Program Summary*

Cassandra Austin of the city staff and Holly Dusett of the county staff provided a summary of the local Summer Jobs Express! (SJE). The new, pilot program provided 8 weeks of summer employment for low income youth and was designed to integrate work readiness preparation (time management, positive work ethic, appropriate dress, etc.) with summer youth employment. One hundred seventeen (117) youth participated and completed work readiness training or achieved a National Work Readiness Credential.

4.) *Program Year 2010 Youth Common Measures and National Work Readiness Performance*

Tony Scello presented the Youth Council with youth performance statistics as it relates to WIA Common Measures for Quarter 4 of Program Year 2010. Despite higher negotiated standards, our local area exceeded the 80% of goal performance improvement thresholds for youth performance.

The group discussed challenges that staff are faced with in successfully getting youth through the National Work Readiness Credential program. Many agreed that situational judgment was one of the most difficult things to teach to youth. Mr. Slisz went on to say the youth in the Job Readiness Credential program would pass the Math and English portion of the program but not the situational judgment portion. Mr. Slisz said if youth do successfully achieve a National Work Readiness Credential (NWRC) it helps them to at least get 'in the door' for an interview.

5.) *Other Business*

Mr. Mestre thanked the service providers for their encouraging reports about their respective summer programs. Mr. Mestre also thanked the WIB staff.

6.) *Adjournment*

Motion to adjourn the meeting was made by Mr. Barker, seconded by Ms. Hannotte Luly. All were in favor. Motion carried.

The meeting adjourned at 1:40 p.m.

- 4) Review of Performance for Out-of-School Youth Contractors
 - a. Buffalo Public Schools-Career Collegiate Institute (CCI)
 - b. Catholic Charities-Tomorrow's Youth Today (TYT)

Buffalo Public Schools
Career Collegiate Institute (CCI)

<u>Performance Area</u>	<u>12 Month Goal</u>	<u>Through 1/29/12</u>	<u>Projected 12 Months</u>
#Youth to be served	120	56	112
# Youth to Enter Employment	37	10	20
#Youth to Attain GED	32	34	50
#Youth who are basic skills deficient who will increase a minimum of one Education Functioning Levels	100	42	84
#Youth who will be enrolled in Post-Secondary Education, Advanced Training or Occupational Skills Training	18	10	20
#Youth who will take the National Work Readiness Credential (NWRC)	30	0	2
#Youth who will pass NWRC Exam	20	0	12

Catholic Charities of Buffalo
Tomorrow's Youth Today (TYT)

<u>Performance Area</u>	<u>12 Month Goal</u>	<u>Through 1/29/12</u>	<u>Projected 12 Months</u>
#Youth to be served	125	99	169
# Youth to Enter Employment	35	18	30
#Youth to Attain GED	35	26	44
#Youth who are basic skills deficient who will increase a minimum of one Education Functioning Levels	56	50	85
#Youth who will be enrolled in Post-Secondary Education, Advanced Training or Occupational Skills Training	7	3	5
#Youth who will take the National Work Readiness Credential (NWRC)	40	20	34
#Youth who will pass NWRC Exam	30	14	30